

# Louisiana Sheriffs' Pension & Relief Fund

1225 Nicholson Drive • Baton Rouge, Louisiana 70802  
Phone: (225) 219-0500 • (800) 586-9049 • FAX: (225) 219-0521  
www.lsprf.com



DATE: December 24, 2008

TO: All Retired Deputies

FROM: Ashley J. Pridgen  
Executive Assistant/Membership Supervisor  
Supervisor of Deputy Elections

SUBJECT: Election of Retired Deputy Sheriff Parish Representatives`

Please be advised that retired deputies are represented on the Board of Trustees of the Louisiana Sheriffs' Pension Fund by voting deputy members elected in an independent election process. Elections for parish representatives are conducted every four years. Louisiana law provides representation on the Board of Trustees of the Louisiana Sheriffs' Pension Fund for three (3) retired deputies. Current parish representatives are eligible for re-election.

The retired deputy representatives serving on the Board of Trustees serve staggered three-year terms. Trustees are eligible to seek re-election. If you wish to qualify to run for your parish's representative in the upcoming election, please complete the enclosed qualifying form and return to the Pension Fund office no later than January 16, 2009. We will then mail a ballot to you of those who qualified within your parish. *If no one qualifies to run, your parish will not have a parish representative.* If more than two deputies run, the one who receives the most votes will win. No run-off is necessary if one deputy does not receive a majority of the votes. **Please note, only district representatives are eligible to be a candidate for election as a voting member of the Board of Trustees.**

Upon completion of parish elections, our office will facilitate a meeting at the Pension office. Deputies elected as parish representatives will meet in eight separate districts in order to elect Retired District Committee members from among themselves. Retired District Committee members then meet to elect members from the District Committee to fill expiring or vacant terms for deputies serving as voting members of the Board of Trustees.

In the best interest of our members, and in order to ensure that voting members of the Board of Trustees understand and are willing to accept the responsibilities and duties of serving and representing you on the Board, LSPRF law now provides advance training requirements. (Please see the attached training requirements) In order to be eligible to be a candidate for election as a voting member of the Board of Trustees, all candidates, including active and retired sheriffs and active and retired deputy District Committee members, must attend 8 hours of training prior to election. These are informational only sessions with no test or passing requirements.

On behalf of the Board of Trustees and staff, we take this opportunity to extend our sincere best wishes to you and your family for a holy, joyous and peaceful Christmas and holiday season. As always, please advise if we can be of assistance at any time. Thank you.

Please see the enclosures

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## **ELIGIBILITY LEGISLATIVE REQUIREMENTS FOR BOARD ELECTION CANDIDATES**

For those interested in qualifying to run for a position on the Board of Trustees, Louisiana law specifies as follows:

- All candidates for service on the board of trustees shall have completed the following educational requirements prior to participating in the election or appointment process, as the case may be, in order to serve as a trustee for the fund:
  - (a) Two hours of education relative to the law, rules, and regulations applicable to the fund, including information regarding the funding of the system.
  - (b) One hour of fiduciary duty and ethics education.
  - (c) One hour of education relative to actuarial science and information.
  - (d) Four hours of professional development in investment strategies.

Training sessions for this upcoming election will be conducted on the following dates:

- January 14, 2009 from 9:30 AM until 3:00 PM
- January 15, 2009 from 9:30 AM until 3:00 PM

Please note that both sessions must be completed to meet the requirements. Lunch on site will be provided both days, and the LSA and LSPRF will host dinner on the evening of January 14<sup>th</sup>. *Travel and lodging expenses are not provided.* A second seminar will be planned in February, for those deputy district representatives and other interested members unable to attend the January seminar.

To assist us in providing for meals and other requirements, please make reservations to attend the sessions by calling Ashley Pridgen or Roselyn Pitarro at 800 586-9049 or 225 219-0500.